

**UNIVERSITY OF LAGOS**  
**EMPLOYEE BASIC DETAILS MAINTENANCE**

1. Department.....
2. Date Employed.....
3. Date of Birth.....
4. Grade/Step.....
5. Basic Salary.....
6. Nationality.....
7. Date of Arrival in Nigeria .....
8. Alien Passport.....
9. Quota Expiration Date.....
10. Surname.....
11. Names (in full) .....
12. State of Origin..... Local Govt. ....
13. Bank/Branch .....
14. Account Number .....
15. Sex .....
16. Marital Status .....
17. Telephone No. ....
18. Maiden Name .....
19. PFA NAME.....
20. PFA Number/PIN.....

I certify that the above information is correct.

.....  
Employee's Signature

.....  
Head of Dept. Signature

.....  
Name of Head of Department

.....  
Stamp

FOR OFFICE USE

H.O.D.'s Signature Verified By .....